User Manual

Search

To search, first choose from the drop-down either name/driving licence number or plate number



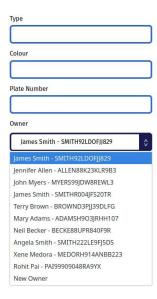
Then type what you want to search in the text box next to it and click the



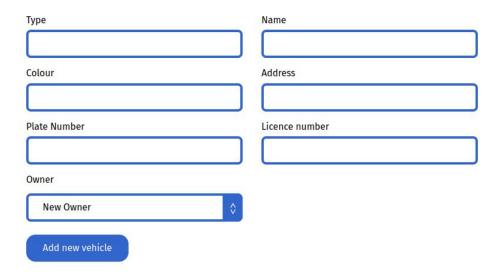
magnifying glass. You should see something like this.

Add new vehicle

To add a new vehicle fill in the text boxes and then choose an owner. If a new owner is required select new owner from the list



Once a new owner is selected fill in the text boxes to the right.



An appropriate message will show up to say a a new vehicle has been added successfully

Reports

By default you should be able to see the current reports available. You can file a new report by filling the in the first 2 text boxes and then selecting an owner vehicle and offence. If a new owner and or new vehicle is needed then appropriate text boxes will show up to fill in. An appropriate message will show up to say a new report has been added successfully

Logged in as: daniels

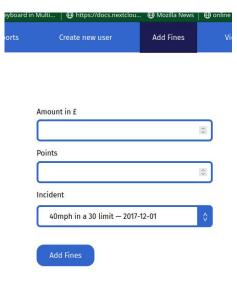


Create a new user

Only an admin is allowed to create new users. To create a new user fill in the text boxes with the username password and the matching password. Then check the box to determine whether or not the user should be admin or not. An appropriate message will pop up to say a new user has been created successfully.

Adding a fine

Only an admin is allowed to create a fine. To create a fine fill in the fine amount and points then select and incident from the droop down. An appropriate message will pop up to show that a fine has been added

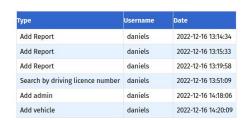


View Log

Only an admin can view the log. The log shows up when the page has loaded and shows what has been done, which user did it and at what date and time it was done.



Change password



To change the current user's password just fill in a new password and confirm the password. An appropriate message will pop up to show that the password has been changed.

Logout

To logout just click the logout button and you will be redirected to login page.